

MINUTES OF THE  
MARICOPA ASSOCIATION OF GOVERNMENTS  
INTELLIGENT TRANSPORTATION SYSTEMS COMMITTEE

December 5, 2001  
MAG Saguaro Room, 2nd Floor  
302 North First Avenue  
Phoenix, Arizona

MEMBERS ATTENDING

Jim Book, Glendale	*Steve Ramsey, Scottsdale
Alan Sanderson, Mesa	*Jim Decker, Tempe
Brian Latte, Chandler	Marian Thompson for Tim Wolfe, ADOT
* Bruce Ward, Gilbert	Scott Nodes, Peoria
Dale Thompson, Maricopa County	Chuck Hydeman, Goodyear
Bob Steele, Phoenix	*Mary Kihl, ASU
Bob Ciotti, RPTA	*Alan Hansen, FHWA
* Terry Conner, DPS	
Ellis Perl, Surprise	

OTHERS PRESENT

Don Wiltshire, MAG Associate	Sarath Joshua, MAG
Stuart Boggs, RPTA	

\* Not present or represented by proxy

1. Call to Order

Chairman Jim Book called the meeting to order at 10:05 a.m.

2. Approval of November 14, 2001 Meeting Minutes

Chuck Hydeman moved and Bob Steele seconded, and it was unanimously carried to approve minutes of the November 14, 2001 ITS Committee meeting.

3. Call to Audience

Chairman Book made a call to the audience providing an opportunity to members of the public to address the ITS Committee. There was no comment from the audience.

#### 4. Program Managers Report

Signal Synchronization Project: A special meeting has been called to discuss the scope of this project. Invitations have been sent to traffic engineers in the region to participate in this meeting. The objective of the meeting is to identify the types of improvements to be funded through this project and the selection criteria to be used to screen projects.

Update on FY 2003-2007 TIP: At the next TRC meeting on December 11<sup>th</sup> decisions will be made on specific project recommendations. A handout was distributed showing the ITS committee recommendation to the TRC. The recommended project cost was identified as being 80% of the requested amount. A question was raised why the ADOT/DPS project was not scaled back by 80%. Jim Book indicated that TRC members feel that the ADOT/DPS project ought to be funded by the state. The committee then discussed the option of requesting TRC to recommend project #10 and #11 in case the ADOT/DPS project is not approved. Bob Steele supported the idea. **Alan Sanderson moved and Scott Nodes seconded that if the ADOT/DPS project was eliminated by TRC then a request be made to apply that money to project #10 & #11 and all of the remaining projects have the same equal percentage of reduction for a total of \$7m.** In response to a question from Marian Thompson on the mechanism at TRC for elimination of the ADOT/DPS project Jim Book explained the background of the TRC request to modal committees to review the project list. Mr. Book also stated that it is likely that modal allocations can change by TRC action. Alan Sanderson reiterated that his motion was not to eliminate the ADOT/DPS project but to have an alternate recommendation to TRC in event project #5 is eliminated. Sarah Joshua commented that the motion that is being discussed was a good strategy. The motion passed unanimously. Sarah Joshua requested Chairman Book to take this request to TRC if this item comes up. Jim Book stated that he would present this motion to TRC if the specter is raised.

#### 5. Regional Concept of Transportation Operations Project

Sarah Joshua briefed the committee that a subcommittee meeting was held November 21<sup>st</sup> to discuss the scope of this project. At the meeting, it was agreed that the outline of Concept of Operations generated during Strategic Plan project was a good basis for the project's scope of work. A draft scope of work will be based on that outline and comments received. A letter was received by Jim Book, Chairman, MAG ITS Committee, from the AZTech Executive Committee with some recommendations on how this particular project may be managed. After discussing the pro's and con's of the structure proposed by AZTech, the subcommittee had recommended a Technical Advisory Committee similar to other MAG projects. A number of candidates to be invited to participate in the TAC have been identified with committee member input, as well as a number of new agencies to be brought into the process.

A call was made to provide information to MAG on additional stakeholders/agencies that may need to be included in this project. Dale Thompson pointed out that AZTech had requested coordination with Working Groups to be included in the scope. The subcommittee

had felt that the leadership of AZTech working groups was adequately represented in the MAG ITS Committee and that these individuals be asked to coordinate with AZTech Working Groups. Dale Thompson requested that it be noted under project management. A recommendation was made that such dual representation of MAG agency and AZTech Work Groups to be played by TAC members be identified.

A discussion on how and when to present the project and its goals and objectives to regional leaders resulted in the conclusion that it is best done after the project has been completed and more specifics are known. It was also felt that the project should produce a presentation that could be used by representatives of member agencies to explain the project's purpose and its benefits. Task 1 on establishing a Vision and Mission will be modified to reflect these recommendations.

The development of an Operations Manual with some complete chapters was discussed. Alan Sanderson pointed out that key is the resources required. He wanted a manual that not only stated what should be done but also emphasized what was needed in terms of people and money to carry out what the manual stated. Sarath Joshua stated that Task 6 would address that need. Dale Thompson recommended adding Task 7 a separate task on allocation of resources.

The committee discussed a question raised by Bob Steele whether \$250,000 was sufficient for the study to cover all the modes as specified. After a lengthy debate a vote was taken on whether to move ahead to RFP stage based on the current scope of work. **Brian Latte moved and Ellis Perl seconded that the project should proceed to RFP stage as per earlier discussion/recommendations on modifications to current scope. Bob Steele opposed with all others in favor of moving ahead.** Sarath Joshua requested members to provide any further input on the scope via email by December 14<sup>th</sup>.

Chairman Book excused himself and requested that Alan Sanderson chair the rest of the meeting.

6. AZTech Project – Mobility Technologies

This item was tabled for a future meeting.

7. Status Reports by Committee Members

A number of committee members reported on the status of on-going projects.

8. Next Meeting Date

Next meeting date was announced as 10:00 AM on Wednesday December 5, 2001.

9. Adjournment

The meeting was adjourned by Acting Chairman Alan Sanderson at 11:25 AM